



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
Michigan Occupational Safety & Health Administration
(MIOSHA)

KEITH W.COOLEY
DIRECTOR

ERGONOMICS APPENDIX ADVISORY COMMITTEE MEETING MINUTES

August 22, 2007—Wednesday—9:30 a.m.
General Office Building—7150 Harris Drive—Conference Room G
State Secondary Complex—Lansing

COMMITTEE MEMBERS PRESENT:

Sheryl Ulin..... University of MichiganCo-Chairperson
Mark Spence Dow Chemical Company.....Co-Chairperson
Andrea Smutz Genesee County Controllers Office
Andrew Comai UAW International Union
Bradley Joseph Ford Motor Company
John Bavin Michigan Chamber of Commerce & Consumers Energy
Karlene Ketola Michigan Association of Homes & Services for the Aging
Marie Martinko Society of the Plastics Industry Inc
Nancy McLaughlin Agility Health Professionals, Inc.
Ronald Henderson Tower Automotive
Sarah Sims DaimlerChrysler
Teresa Bellinger Haworth, Inc

MIOSHA STAFF PRESENT:

Marsha Parrott-Boyle Standards Section
John Peck Management & Technical Services Division
Bart Pickelman..... General Industry Safety & Health Division
Dena Hendon..... Standards Section

COMMITTEE MEMBERS NOT PRESENT:

Derrick Quinney Michigan State AFL-CIO
David Cwynar..... DAC Physical Therapy, LLC
George Vondrak..... Blue Cross Blue Shield of Michigan
Laura Hardy Delphi
Linda Berry..... United Food & Commercial Workers – Local 951
Margaret Faville Service Employees International Union Local 79
Scott Tolmie DaimlerChrysler
Tycho Fredericks Western Michigan University

VISITOR

Cathy White Dow Chemical Company

Agenda Item #1—Call to Order

The August 22, 2007 MIOSHA Ergonomics Appendix Advisory Committee meeting was called to order by Co-chairperson Sheryl Ulin. Roll call was taken and a quorum was present.

Agenda Item #2—Approval of Minutes for June 27, 2007 Meeting

A motion was made by Co-chairperson Mark Spence and was seconded by John Bavin to approve the minutes of the June 27, 2007 Advisory Committee meeting.

MOTION CARRIED UNANIMOUSLY.

Agenda Item #3—Review Appendix Draft #7

Marsha Parrott-Boyle reviewed the changes between draft #6 and draft #7 and reported on the progress with CET development of a resources website to assist in the proposed rule compliance.

a. Appendix C – ‘Signs and Symptoms’ Revised Language drafted by Nancy McLaughlin

The Advisory Committee reviewed the ‘Signs and Symptoms’ language submitted by Nancy McLaughlin and Mark Spence’s suggestions. During the discussion several suggestions were made to improve the section to better describe the consensus of the advisory committee.

Agenda Item #4—CET Sample Training Plan and Resources – Marsha Parrott-Boyle

Marsha Parrott-Boyle thanked all the committee members for their comments and suggestions which were utilized to edit the current version of the CET Sample Training Plan and Resources. She informed the committee that the MIOSHA Ergonomic Committee are beginning to plan a MIOSHA ergonomic resource web-site which will include a sample training program and referrals to other resource tools. The intention is to organize the web-site as simply as possible, for ease of use, per the advisory committees suggestion. Further review of the training program resulted in additional edits

Agenda Item #5—Review Final Appendix Issues/Concerns

The advisory committee reviewed all of the below items and per the consensus agreed that all of the items have been addressed and no further action is needed.

- a. Illness**
- b. Effective Program**
- c. Work Organization Factors**
- d. Economically and Technically Feasible**
- e. MSD**

Agenda Item #6—Next Meeting

The next meeting will be a combined meeting of the appointed ergonomic rule advisory committee and their appendix workgroup. All members will be surveyed as to the best date for the next meeting.

Agenda Item #7—Public Comment

Cathy White from Dow Chemical Company suggested that “Hot” temperatures be added to the list of ergonomic risk factors. Following discussion, the consensus of the advisory committee was not to add this to the listing of risk factors.

Agenda Item # 8—Adjournment

With no further business before the committee, the meeting was adjourned.

****Minutes were reviewed and approved at the October 8, 2007 meeting.****